

Whitworth Master of International Management (MIM) Program Internship and Project Learning Contract

Whitworth College, MS #2704 Spokane, WA 99251 Tel: (509) 777-4606 Fax: (509) 777 372, pnorth@whitworth.edu

A. Student

Last Name: _____ First: _____ MI: _____ Student ID# _____
Local Address: _____ City: _____ State: _____ Zip: _____
Phone#: _____ Email: _____

B. Site Placement:

Company/Agency: _____ Site Supervisor: _____
Phone#: _____ Fax#: _____ Email: _____
Street Address: _____ City: _____ State: _____ Zip: _____
Payment: _____ Stipend Amount: _____ Work Study Site (y/n): _____

- Organization agrees to provide opportunities, supervision, support and evaluation
- Organization also agrees to provide protection for itself and the student in the form of Workers' Compensation while fulfilling the on-the-job responsibilities of the Internship experience.

C. College:

Faculty Sponsor: _____ Phone#: _____ MS#: _____
Title of Study: _____ Number of Credits: _____
Department: _____ Course Number (590,598): _____ Semester: _____ Year: _____

D. Student's Learning Objectives: (List what you want to accomplish by the end of the semester)

- 1.
- 2.
- 3.
- 4.

E. Objective Accomplishment Plan: *please attach separate sheet*

Site Activities (i.e. specific projects, job duties, staff meetings, etc.)

F. Faculty Requirements: Power Point Presentation to faculty, minimum 5 page report, 1 page reflection paper, daily journal during the internship)

Your signature means that you have agreed to fulfill this contract. All signatures are required for this contract to be valid.

Student: _____	Date: _____
Worksite Supervisor: _____	Date: _____
Faculty Sponsor: _____	Date: _____
Internship/project Office: _____	Date: _____

I will not receive credit for my internship/project unless my contract is signed and submitted to the Internship office before the commencement of my internship.

Note- internships receive a pass/fail grade and projects receive a letter grade.

Project/Internship Requirements: *for office use only*

Orientation	<input type="checkbox"/>	Contract	<input type="checkbox"/>	Change of Schedule form	<input type="checkbox"/>	Report & Reflection Paper	<input type="checkbox"/>
Resume	<input type="checkbox"/>	Exit Meeting	<input type="checkbox"/>	Site Evaluation Form	<input type="checkbox"/>	Final Presentation	<input type="checkbox"/>