

PROJECT PROPOSAL FORM

IM 598 - Project

Two credits for the Project are earned through a minimum of 100 hours of quality independent academic work. **Each Project proposal must be submitted to the MIM. department faculty for approval before a student may register and begin his/her Project.**

Upon completion of the Project each student will present his/her findings in a final report to the department faculty. This presentation may be open to the Whitworth community and the student's peers. Two originals of the final document must be given to the instructor before a grade will be submitted.

Today's Date: _____

Student's Name: _____

Name of instructor for the proposed Project: _____

Indicate how often you plan to meet with this person during your research: _____

Date you will begin research: _____

Date you plan to finish the project: _____

Term in which you plan to present: _____

Proposed title of your research: _____

Attach a typed project proposal that answers each of the following questions.

This proposal needs to be discussed with your instructor.

CONTENT INFORMATION

A. Type of Research

1. What is the nature of the research that will be performed? (interviews, primary reading, surveys, observation)
2. What models or frameworks are you applying?
3. Are there similar studies that you are trying to follow?

B. Preparedness

1. How will you use previous course work or study as a background for this research?
2. What preliminary work have you done?

C. Value of Research

1. Why is this an original contribution?
2. What is the applied character of the study, if any?
3. How do you feel this will benefit you or other organizations?

METHOD OF REPORTING AND EVALUATION

D. Type of Report:

1. What will be the method of presenting your final project?
2. What length, format and style are you proposing?

E. Evaluation:

1. How do you propose to assess the results?
Propose some standards by which you and your instructor can evaluate the project.
Remember to schedule a time to present your findings.

- *Complete this proposal and then meet with your instructor to fine tune your plans.*
- *After your instructor approves the proposal it must be submitted to the MIM. department faculty for approval.*

Instructor approval _____ Date _____

Department approval _____ Date _____

I, _____ agree with the content of this final project proposal, including the timeline for completion and presentation requirement.

Signature _____ Date _____

You are now ready to register.

- Register for the course IM 598 Project. (2 credits) Write the name of your project supervisor where it asks for instructor. Be sure to include the title of your project on your registration form. This title will appear on your official transcript.

Research Techniques

- Methodology of your research approach should be carefully followed according to professional standards. You may need to use consultants to guarantee the quality of the methodology.
- Be careful to identify the nature of your research when interviewing sources. Be certain that the client knows that you are not a representative of the college but rather a graduate student.
- If your project relies heavily on research you must be sure that all primary and most relevant secondary sources have been exhausted. Keep good records at all times.

Written Report

- You should attempt to use standard form for master's thesis to the fullest extent possible. This includes sentence outline, consistent footnoting, and comprehensive (annotated) bibliography. Use consistent style.
- There should be notation and assessment of most useful authorities and use of primary sources.
- There should be a title page, signature page and abstract. Samples are available in the front portion of the Project Binder in the M.I.M. Resource Room.

Evaluation

- Your instructor will evaluate your project. Grades are recorded by the Registrar once each semester.
- After all revisions have been made on your written report, you must submit two originals of the final document to your instructor.