

Application Instructions for Current Students

Jan Term 2013 Programs

Apply online using the Whitworth intranet. From the Whitworth home page, click on "Academics," then "Study Abroad Programs," and then select "Submit Application for Jan Term." Then type in your logon information. Or visit www.whitworth.edu/offcampusstudies.

1. Select up to three programs and rank them as 1st, 2nd or 3rd choice.
2. Complete the form.
3. At the end of the form you will be asked to submit two academic reference and, in some cases, a personal reference. For all references you must select someone with a whitworth.edu e-mail address. They will receive a reference form by e-mail. The completed reference form will automatically be attached to your application.
4. Your completed application will be electronically dropped into your 1st choice program leader's administration box.
5. On Wednesday, 29 Feb., program leaders will notify students selected for their first choice. Selected students will have until 4 p.m. on Friday, 2 March, to pay the non-refundable deposit. Students who do not pay the deposit by the deadline will forfeit their seat to another student.
6. Students not selected during the 1st round will have their applications automatically moved to their 2nd choice program leader's admin box.
7. Students selected during the 2nd round will be notified on Friday, 9 March. They will have until 4 p.m. on Tuesday, 13 March, to pay the non-refundable deposit.
8. Students not selected during the 2nd round will have their applications automatically moved to their 3rd choice program leader's admin box.
9. Students selected for their 3rd choice will be notified on Wednesday, 21 March. They will have until 4 p.m. on Friday, 23 March, to pay the non-refundable deposit.

Jan Term '13 applications may be submitted from: Feb. 14-26 ONLY.

Updated: 8 Feb 12/cdt