

Application Instructions for Costa Rica Freshman Honors Jan Term

From the Off-Campus Studies website (www.whitworth.edu/offcampusstudies) click on the application tab (see Step 1 below) for your Freshman Honors Jan Term Program. To access the application you will need your Whitworth network username and password, which was sent to you in your housing letter after you paid your enrollment deposit. **Note:** the username is what comes before the @ sign in your Windows Live e-mail login, i.e. "jsmith14" if your email login is jsmith14@my.whitworth.edu. Please make sure **not to include "@my.whitworth.edu"** when logging in.

1. Complete the online application form, which can be accessed in the "Application Instructions and Information Sheets: Jan Term" link on the main Off-Campus Studies page: www.whitworth.edu/OffCampusStudies
2. Your completed application will be reviewed on a first-come-first-served basis. Within 10 days of submitting your application, Costa Rica Center Director Lindy Scott will notify you by email about your acceptance to the program.
 - a. Acceptance to the program is conditional; Students must achieve satisfactory
 - b. Academic and behavioral standards during the Fall Term to maintain eligibility.
 - c. You may also be conditionally accepted to the waitlist; if a space opens up you will be moved to the main list.
3. Once you have been accepted to the program, you must pay a deposit of \$300 within 30 days to reserve your spot. Your balance of \$1000 is due by November 1st. Please click on the following link for more information on paying program deposit and fees:
www.whitworth.edu/OffCampusStudies/DepositsandPayments.htm

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