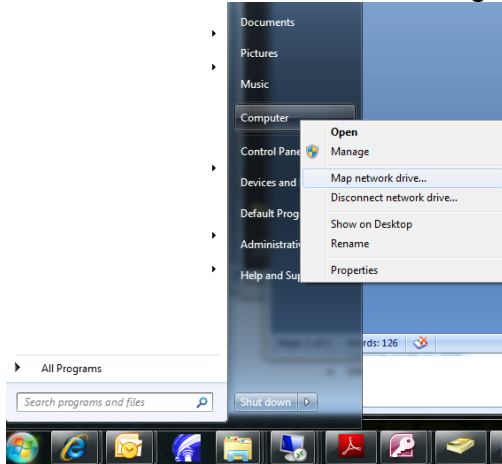
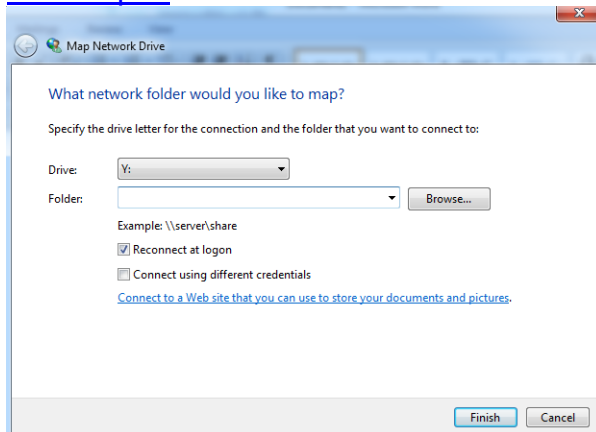


How to Map a Network Drive

1. Click on the **Start** menu and right click on **Computer**. Select **Map Network Drive**.



2. In the 'drive' dropdown box select the letter you wish your drive to be labeled. In the 'folder' dropdown box either type the path you wish to connect to such as [\\stu-file\campus](#) or click **Browse** and search the network to find the correct path.



4. Verify that **Reconnect at Logon** is selected and then click **OK**. If prompted, enter your network username and password in the syntax admin\username

5. The folder you mapped should appear, and you will also notice it is mapped in your "computer" under network location

