



Associated Students of Whitworth University

Job Description

Interactive Arts Coordinator

Goal:

The arts should play both an aesthetic and a prophetic role in the life of a liberal arts college. Aesthetic value and beauty are created by newness and strangeness as much as by warmth and reassurance. In addition to beauty, pleasure, humor, and charm, art often exposes uncomfortable truths about society and the human heart. We affirm that such art has its place as well in the Christian experience of the liberal arts.

This position will give a student valuable experience in running a gallery. They will learn how to administrate collections of art and how to help the public interact with art in many different environments. This position is a perfect place for a student interested in arts administration as a career and will provide them with a wonderful opportunity to gain real-world experience.

Interactive Arts Coordinator

8 months

40 hours/month

Minimum wage

The HUB Gallery Coordinator shall:

- a. Work with artists to schedule exhibition receptions, lectures, and workshops. This includes acquiring the art, programming shows, designing themes and run the installation of exhibits. Each show should run anywhere from 4-6 weeks.
- b. Help promote art department receptions, lectures, and workshops.
- c. Facilitate communication between Whitworth Arts Commission and Committee, Artist Guild, and be in contact with the Koehler Gallery Director before every show.
- d. Work/Learn to curate exhibitions in a public gallery space.
- e. The HUB Gallery Coordinator shall keep the ASWU abreast of the current shows, lectures, and workshops at the weekly assembly meeting.
- f. Highlight fine arts programming within the greater Spokane community including what galleries in the area are showing as well as any lectures that are occurring in the community.
- g. Help to promote, accept, acknowledge and honor art pieces that represent authentic works of the imagination, and which are not just culturally pleasing images of the moment.
- h. Welcome art that is traditionally representational and Christian in its iconography, but also embrace works that speak to the spiritual imagination in expansive and innovative forms.
- i. Work to enhance the visual richness of the student union building through the acquisition and installation of paintings, photographs, sculptures and other works of art that will add drama, understanding, and memorability to those spaces in which we work, walk and study. Promoting an appreciation and understanding of the visual arts as an authentic part of the Christian understanding of educating the mind and heart.
- j. Maintain the HUB gallery area, checking the lights, track system, etc.
- k. Provide regular assistance to other coordinators in the promotion and production of their campus events.
- l. Have a minimum of 1 regularly scheduled office hours per week.
- m. Attend weekly ASWU Assembly meetings.
- n. Sign up for the GE 330 leadership class in both the fall and spring semester.
- o. Attend the spring leadership retreat and the fall leadership retreat, which begin approximately one week prior to the commencement of each semester.
- p. Serve on at least one committee approved by ASWU.

The HUB Gallery Coordinator shall possess the following qualifications:

- a. Passion for aesthetics, art, culture, and wanting to enrich the college through visual arts.
- b. Proven organization skills, with excellent follow-through.
- c. The ability to convene a large group meeting.
- d. Ability to work well in a flexible structure without a lot of direct supervision.
- e. An independent worker.
- f. Extreme enthusiasm, with the ability to sell ideas and programs to constituents.
- g. The ability to work well with a diverse constituency and with college administrators, faculty and staff.
- h. Be enrolled as an undergraduate student with at least 12 units per semester.