

Emergency Response at Whitworth University

What You Need to Know

Q: What is an incident that constitutes an emergency?

A: An occurrence or event, natural or human-caused that requires a response to protect life or property

Q: How will campus respond to an emergency?

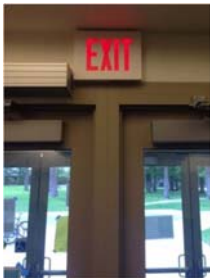
A: We have an emergency response plan based on the national Incident Command System. <https://www.whitworth.edu/GeneralInformation/EmergencyResponse/PDF/ResponsePlan/WhitworthEmergencyResponsePlan.pdf>

Q: How will I be notified in an emergency?

A: Security will send out a notification through the blue light emergency stations (outside), IP Clocks (inside) and via WhitAlert text message. To verify your cell number in WhitAlert, visit WhitNet/User Account/WhitAlert & Emergency Contact Information via Pirate Port.

Q: What should I know before an emergency?

- 1) Know the quickest escape route out of a building.
- 2) Know the emergency equipment in the building where you live, learn, play or work (fire extinguishers, fire pull handles, etc.).



Blue Light Emergency Station



IP Clock

- 3) Watch "Whitworth's Emergency Response training Video" <http://www.whitworth.edu/cms/about/emergency-response/emergency-response-video/>
- 4) In the event of an active shooter: Run, Hide, Fight. If you cannot run and have to lock-down know the best place to hide, preferably behind a locked door.
- 5) Review "Campus Emergency Instructions" posters located in every classroom and building throughout campus.

Q: What is my role in an emergency?

A: Take these actions

- 1) Take action to ensure your own personal life safety
- 2) Call 911
- 3) Call Security at 777-4444. Program this in your phone.
- 4) Follow first responder instructions and directions from WhitAlert text messaging, blue lights and electronic message boards

CAMPUS EMERGENCY INSTRUCTIONS		
<p>POWER FAILURE <i>(Classrooms, lecture halls, or computer labs)</i></p> <ul style="list-style-type: none"> Turn off computers and other voltage-sensitive equipment. If possible, never rush into a lighted area. Use flashlights or cell phones for light and room or hallway. For localized outages, contact facilities services at 4444. For information about a prolonged outage, check the Whitworth homepage or Pirate Port. 	<p>FIRE</p> <ul style="list-style-type: none"> Activate the nearest fire alarm, if possible, and exit the building. Call 911, then security at 4444. Do not use elevators when evacuating a building. Stay low, use stairs, and call phone, and close doors behind you, call if you were waiting for the day. Gather at assembly area and do not re-enter the building until you are authorized. 	<p>SEVERE WEATHER <i>(OR OTHER THREAT)</i></p> <ul style="list-style-type: none"> If possible, close or window and doors. Seek shelter away from exterior doors and windows. Do not go outside during lightning, windstorms or hazardous conditions. Be aware of downed wires and falling trees, limbs or objects. Report emergencies to 911 and call security at 4444.
<p>HAZARDOUS MATERIALS <i>(Chemical laboratories or classrooms)</i></p> <ul style="list-style-type: none"> Move away from a spill to a safe location, leaving others and closing doors behind you. If possible, without endangering yourself or others, shut off any ignition source. If spilled, utilize spill kits or spill response to minimize health risks. If someone could be in danger, activate building fire alarm if evacuation is necessary then call 911 and security at 4444. For assistance with a new spill, call facilities services at 4444. 	<p>WOLFE ACTS</p> <ul style="list-style-type: none"> IF YOU are in a safe to do so, move quickly away from the victim or victim's location. If it is not safe to move, hold as best you can, lock or turn off lights, turn off radios and computer monitors, silence cellphones. Remain quiet until law enforcement or the ALL CLEAR is given. IF YOU are in a danger, activate building fire alarm if evacuation is necessary then call 911 and security at 4444. Monitor WhitAlert and electronic message boards for additional information. 	<p>SUSPICIOUS PACKAGE <i>(OR OTHER THREAT)</i></p> <ul style="list-style-type: none"> Do not touch or disturb the object. Call 911, provide as much information as possible about the threat or object. Call security at 4444. If a package threat is made by phone, do not the Board Threat Checklist, if available. Notify your supervisor/instructor if you are a student. Be prepared to evacuate. If told to evacuate, proceed with caution, and report anything suspicious to authorities.
<p>MEDICAL EMERGENCIES</p> <ul style="list-style-type: none"> Call 911 for advanced medical care, then call security at 4444. Provide first aid to the extent of your personal training ability. Designate someone to call the police if the person is not breathing. Have someone retrieve the nearest automated external defibrillator, turn it on, and follow audio instructions. If there is active bleeding, apply first aid and pressure by providing first aid with direct or other bandage methods. Keep the individual safe, and wait someone to provide further assistance. When an emergency responder arrives, wait until you know about the person and the threat. Complete an Accident Report Form and submit to Human Resources. 	<p>SHELTER IN PLACE</p> <ul style="list-style-type: none"> Stay indoors. Shut doors and then stay away from all doors and windows. Turn off lights, radios, and cell phones. Remain quiet and turn off lights. Do not use elevators, stairs and hallways. Stay inside and you're instructed that it is safe to go outside. Follow instructions from staff or emergency personnel. Await an ALL CLEAR message from WHITAlert. 	<p>EVACUATION <i>(except in the case of a shooter)</i></p> <ul style="list-style-type: none"> Move calmly to exits. Do not run or yell. Be aware that some exits may be unusable due to smoke or danger. Follow instructions from staff, emergency personnel, or WHITAlert. Avoid emergency personnel if someone needs help evacuating. Bring your cell phone, keys, wallet, and headphones and wear personal clothing, call if you were waiting for the day. Check for WHITAlert updates on the Whitworth homepage or Pirate Port.

NOTE: To verify your cell number in WhitAlert, visit Pirate Port, then WHITNet>User Account>WhitAlert & Emergency Contact Information

WHITWORTH UNIVERSITY