

TEACH PREPARE **SHAPE** EXAMINE RESEARCH REVIEW DEVELOP  
SUPERVISE **ADVANCE** RESEARCH **SOLVE** FOCUS  
TRAIN

# POWER VERBS

ACCOMPLISH EDUCATE  
BUDGET DESIGN CREATE MEASURE LEAD  
INVESTIGATE OBSERVE OBTAIN  
GENERATE OBSERVE **TEST**

# POWER VERBS

Using power verbs in your résumé and cover letter help describe your experiences in more meaningful and impactful ways.

The phrase “Collaborated with a team” is much more impactful than “worked with coworkers”.

Accomplish	Design	Inform	Present
Achieve	Develop	Initiate	Promote
Act	Direct	Instruct	Provide
Advance	Discover	Integrate	Refer
Analyze	Edit	Interpret	Repair
Assemble	Educate	Interview	Represent
Assess	Enlist	Introduce	Research
Assist	Ensure	Investigate	Restore
Attain	Establish	Involve	Review
Budget	Evaluate	Lead	Revise
Build	Examine	Listen	Schedule
Collect	Execute	Maintain	Select
Communicate	Expand	Manage	Serve
Compile	Facilitate	Market	Shape
Complete	Find	Measure	Solve
Compose	Focus	Motivate	Stimulate
Compute	Formulate	Network	Strengthen
Conduct	Generate	Observe	Summarize
Consult	Guide	Obtain	Supervise
Construct	Identify	Operate	Support
Contribute	Illustrate	Organize	Teach
Coordinate	Implement	Oversee	Test
Correspond	Improve	Participate	Train
Create	Incorporate	Perform	Upgrade
Deliver	Increase	Prepare	Utilize