

# Minors on Campus Policy

## **XVI. Waivers**

Any requests for clarification as to whether a particular Program or Activity is subject to this policy should be sent to the Title IX coordinator.

The program director and his or her supervisor should first approve requests for a waiver to all or any portion of this policy. The request should then be sent to the vice president with oversight for the sponsoring unit and Title IX coordinator for appropriate review using the Minors on Campus Program/Activity Request for Exemption Form. Either aforementioned office will review the request and may request additional information or supporting documentation as needed. Either aforementioned office will advise the program director in writing as to their decision.

When seeking clarification or a waiver of a Program or Activity, the information provided shall include, at a minimum, the person in charge of the Program or Activity; the dates and locations where Minors will be participating; the general nature of the activities and program to be undertaken or offered; the names of all Authorized Adults who will be participating directly with Minors in the Program or Activity; and the administrative requirements associated with the Program or Activity, including but not limited to waivers and permission slips to be obtained from the parents/guardians of participating Minors and medical emergency forms.

# Minors on Campus Form A

## Acknowledgment of Understanding

### **Whitworth University's Minors on Campus Policy:**

I, \_\_\_\_\_ (name), certify that I have read and understand the Whitworth University Minors on Campus Policy. I have had an opportunity to raise any questions I have about the policy and the information contained therein with the program director and have done so if necessary.

I agree to comply with all of the guidelines contained in the Whitworth University Minors on Campus Policy including the duty to report child abuse as outlined therein. I certify that I have never been convicted of a crime related to the abuse or neglect of minors or entered a guilty plea or other plea associated with a crime related to the abuse or neglect of minors.

I also certify that no one has ever alleged that I have abused or neglected a child.

\_\_\_\_\_  
Employee/Student/Volunteer Printed Name

\_\_\_\_\_  
Employee/Student/Volunteer Signature

\_\_\_\_\_  
Name of Program/Activity

\_\_\_\_\_  
Date

# Minors on Campus Policy Form B

## Facility Use Agreement

This **Safety of Minors Addendum** is part of the Facility Use Agreement (the "agreement") entered into between Whitworth University (the "university") and the Facility User dated \_\_\_\_\_. In the event of any conflict between the provisions of this Addendum and other provisions of the agreement, the provisions of this Addendum shall control.

### I. Supervision, Safety and Protection of Minors

Facility user shall be responsible for:

- Supervising minor attendees while anywhere on university property
- Providing qualified, properly trained and responsible adult supervisors in compliance with university's Minors on Campus Policy
- Complying with the Minors on Campus Policy, as well as university rules, regulations and procedures for use of the facility, throughout the entire term of this agreement

1.1 Facility user represents and certifies to the university that:

- Facility user's employees, chaperones, counselors, volunteers and any others interacting with Minor attendees (and anyone who supervises such persons, collectively "facility user parties") have passed a criminal background check
- Facility user parties have completed all university required training on child safety and protection
- Facility user maintains a readily accessible list of parent and/or emergency contacts for Minor attendees
- Facility user complies with the staff to camper/participant ratios as outlined in the Minors on Campus Policy

1.2 The university reserves the right to require facility user to provide evidence of facility user's compliance with the requirements of Section 1 of this Addendum.

### II. Consent Forms

Facility user shall obtain a consent and waiver of liability form for each Minor attending the event, which authorizes facility user's employees or staff to take ill or injured attendees for medical treatment. Forms shall be signed by the parent or legal guardian of any Minor attending the event. Completed forms shall be retained by facility user and made available to the university upon request.

### III. Reporting of Incidents/Accidents

In addition to any notice requirements outlined in the Minors on Campus Policy, facility user shall notify the Whitworth University Security Services ([509.777.4444](tel:509.777.4444)) within 24 hours of an incident that could give rise to university liability. All incidents shall be reported regardless of the severity or type of injury. The notification to the university of an injury or incident does not shift responsibility for claims from facility user to the university.

**By signing below**, the facility user's officer or representative certifies that he/she has read the Whitworth University Minors on Campus Policy and has complied with the necessary requirements for programs/activities involving minors as outlined therein. The facility user's officer or representative further certifies that he/she has complied with the requirements of this Safety of Minors Addendum.

[Facility User]

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_