Tips for a Good Video Recording

1. Find a quiet place to do your recording.

      -Put phone on silent mode

      -Avoid times of day with too many interruptions

      -Use a space without loud air conditioning/heating noise

2. Make sure the room has good lighting

      -Don't sit in front of a window

      -Turn on a few lights to keep shot well lit, not dark

3. Compose the shot

      -Choose background that is not distracting or cluttered

      -Aim camera level with your face so you look into camera

      -Avoid tilting laptop up at ceiling to film lights or nostrils!

4. Make a short test recording

      -You'll need a webcam and microphone

      -Review the test recording for sound quality, good lighting

5. Use *Landscape*, not *Portrait*

      -If using phone or tablet, rotate device to record in *landscape* mode, rather than *portrait*. This is much better for viewing.

6. Use a Text Prompt

      -Outline or bulleted list preferrable to a complete script

      -Rehearse so you don't end up reading lines

      -Use large font size readable from 2-4 feet away

7. Pause and Keep Going!

      -Make a mistake while speaking? –Don't stop!

      -Keep recording. Just pause; then continue speaking

      -Edit out mistakes after recording is completed