
BLACKBOARD: MAKING A COURSE AVAILABLE TO STUDENTS (ACADEMIC)

Whitworth does not make courses available to student viewing. Instructors must make courses available when they are ready for their students to view their course.

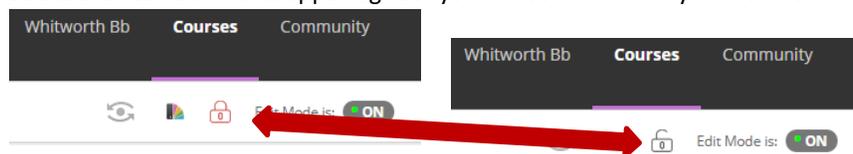
How do I know if my course is unavailable?

1. Upon entering Blackboard, you will see *(currently not available)* next to the course name
2. Upon entering your course, if your course has never been made available, you may see an orange band or red band at the top of your course stating that the course is not available
3. Upon entering your course, you may see a red lock in the upper right of your course

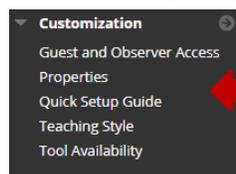
How do I make my course available?

There are two ways to make your course available in Blackboard

1. Log into **Blackboard**
 - a. Navigate to **your course**
 - b. Select the **red lock** in the upper right of your screen to unlock your course



2. Log into **Blackboard**
 - a. Navigate to **your course**
 - b. Select **Customization>Properties**
- c. Under **Set Availability**, select **Yes** (*Do not change the course duration*)



SET AVAILABILITY

Make this course available to users?

Make Course Available Yes No

- d. Select **Submit**