HEATING, VENTILATION, AIR CONDITIONING AND REFRIGERATION (HVACR) SPECIALIST TRAINEE
FACILITIES SERVICES (FULL-TIME, 12 MONTH)
HIRING RANGE: $15.80 - $21.62 PER HOUR (DEPENDING ON EXPERIENCE)

The position remains open, and applications reviewed, until filled. To apply visit whitworth.edu/jobs.

FUNCTION:
Reporting to the Manager of Maintenance and Repair in the Facilities Services Department, the HVACR specialist under the guidance of a journey-level HVACR specialist performs a variety of skilled services in maintenance and engineering related to the heating, ventilation, commercial refrigeration, and air conditioning systems on campus, including the central steam heating plant.

RESPONSIBILITIES AND RELATED DUTIES:
1. Performs a variety of skilled/journeyman-level duties in the heating, ventilation, commercial refrigeration, and air conditioning systems, including the central steam heating plant, individual boiler or building heating and air conditioning systems, and campus underground steam distribution system
2. Operates, services, maintains, repairs, and reconditions commercial and residential electric and natural gas fired appliances, refrigeration plants and appliances, and air conditioning systems
3. Operates, services, maintains, repairs, and reconditions (as required) low-pressure boilers, including electric and natural gas-fired boilers
4. Maintains/services, programs, and repairs all building HVACR electronic and pneumatic systems, controls, and computer based energy management programs
5. Maintains a comprehensive, on-going, preventive maintenance program, including maintenance, operating, and other appropriate records and logs
6. Assists in HVACR design and modifications as part of facilities remodeling and new construction as required
7. Performs emergency call-out services as required
8. Completes parts and materials requisitions for HVACR related systems
9. Supervises and trains apprentices and student workers when assigned
10. Performs other duties as required, including assisting other trades

QUALIFICATIONS, SKILLS AND ABILITIES:
- HVACR trade school graduate
- Experience in commercial and residential heating, ventilation, and air conditioning systems and interest in completion of journey level certification.
- Achieve journey-level HVACR by October 2014
- Refrigeration - Class II or Universal CFC license
- O6A electrical license preferred
- Mechanic II license preferred or Gas I license
- Basic knowledge and experience in operation of low pressure boilers
- Demonstrated ability and knowledge in the HVACR trade including: general practices, methods, tools, materials, and related safety procedures
- Ability to work within regulations set forth by state and federal safety codes
- Willingness and ability to learn and be trained in new techniques relating to heating and cooling systems
- The ability to interpret and work from blueprints, drawings, and sketches
The ability and willingness to respond to evening and weekend calls for emergency services and control work
- Demonstrated maturity in dealing with students, staff and general public
- Demonstrated ability to develop and work in a collaborative work environment and willingness to work outside area of specialization to assist with emergent needs of the department
- The ability and desire to establish positive relationships with persons regardless of race, gender, physical limitation, or religious belief
- A personal commitment to the Christian faith and to the integration of faith and learning
- An active commitment to equal opportunity for all persons
- A commitment to the educational mission of Whitworth University as a Christian liberal arts institution affiliated with the Presbyterian Church (USA)
- Background and driving record check, a valid driver’s license, and post-offer physical required

Physical abilities are required to perform the essential functions of the position:
- Move heavy objects (50 pounds or more) long distances (more than 20 feet)
- Reach high work areas with ladders and/or scaffolding and work at heights greater than ten feet
- Dexterity, agility and flexibility to perform the requirements of the position
- Lift, carry, push or pull a variety of tools, equipment and materials
- Climb, balance, stoop, kneel and crouch to gain access to pipes, wiring and equipment
- Handle a variety of hand and power tools
- Near-visual acuity needed to read equipment diagrams and inspect parts
- Depth perception, field of vision, and color vision needed in fitting and installing parts
- Physical ability and conditioning to perform all duties of the position including limited work in cramped and uncomfortable positions, on ladders, scaffolding, man-lifts, ceiling crawl spaces, fan towers, underground utility tunnels, sewage-lift stations and roofs
- Works outside, exposed to wet and cold/hot conditions, and exposed to noise and vibration from operating machinery

Application Process:
The following documents are required to complete the online application form:
1) A letter of interest that relates your education and experience to the qualifications of the position and includes a note confirming your interest in this position at our posted hiring range
2) Résumé
3) The names, addresses, telephone numbers and email addresses of three academic/professional references
4) A one-page document describing your personal commitment to the Christian faith

Whitworth complies with all federal, state, and local nondiscrimination laws that are applicable to religious nonprofit institutions and does not engage in unlawful discrimination on the basis of race, color, national origin, age, sex, or disability. With our commitment to building a diverse community, the university encourages applications from populations underrepresented at Whitworth including members of racial/ethnic communities, women, and persons with disabilities.