Whitworth University, in partnership with the national search firm, Scott Healy & Associates, invites applications and nominations for two faculty positions: Doctoral Capstone Coordinator and Academic Fieldwork Coordinator in the Occupational Therapy Doctoral Program.

1. **Doctoral Capstone Coordinator (DCC) position summary:**
The Doctoral Capstone Coordinator is a faculty appointment in the Occupational Therapy Doctoral Program who has administrative reassigned time to coordinate doctoral capstone placements for students in Occupational Therapy Doctoral Program. The faculty member also advises and teaches in the Occupational Therapy Program. Reporting to the Director of Occupational Therapy, the Doctoral Capstone Coordinator is a full participant in the success and fulfillment of the entry-level Occupational Therapy doctorate program. Qualified candidates should have experience in the design and coordination of experience in the design and coordination of student evidence-based projects and research.

The Doctoral Capstone Coordinator candidate will be responsible for compliance with ACOTE capstone requirements in standards section D.1.0, including but not limited to: (1) the doctoral capstone reflecting curriculum design and program development, (2) designing of doctoral capstone in conjunction with the student, content expert, and faculty, (3) preparing for doctoral capstone project via teach in classes, online, and hybrid capstone preparation, (4) negotiating, securing, maintaining and implementing site contract and MOU and for doctoral capstone experience, (5) ensuring consistency in rigor and length of doctoral capstone experience, (6) coordinating and mentoring students, and faculty for doctoral capstone, (7) evaluating doctoral capstone experiences, and (8) ensuring completion and dissemination doctoral capstone projects. Additional responsibilities include scholarship activities, student advising, curriculum development and evaluation, service at all levels of the University, and service to the profession. Specific assignments are dependent upon program needs and may involve teaching or co-teach additional classes within the individual’s subject matter expertise. Candidates must be committed to transformational student-centered education and community practice, as well as working supportively with faculty and staff in the program, college, and university.

**STARTING DATE: JULY 1, 2020**
RESPONSIBILITIES AND DUTIES (DCC):
1. Guides curriculum design, planning, and ensures implementation, and outcome measures related to the Doctoral Capstone component that promote in-depth knowledge, reflective reasoning, theory use, evidence-based practice, skill development and ethical practice in area of interest.
2. Guides the design of doctoral capstone in collaboration with the student, organization, patient population, content expert, and faculty in setting(s) consistent with the program’s curriculum design, including individualized specific objectives and plans for supervision.
3. Ensures preparation for doctoral capstone experience and project via teaching online and hybrid preparation for conducting literature review, needs assessment, goals/objectives, and an evaluation planning.
4. Negotiates, secures, maintains and implements valid site contracts and MOUs for understanding the doctoral capstone experience, individualized specific objectives, plans for supervision and mentoring, and responsibilities.
5. Ensures consistency in rigor and length among all doctoral capstone experiences and projects.
6. Coordinates, mentors and communicates directly with students and an individual with expertise consistent with the student’s area of focus prior to the onset of the doctoral capstone experience.
7. Evaluates and documents using a formative and summative evaluation mechanism for objective assessment of the student’s performance during and completion of the doctoral capstone experience.
8. Ensures completion and dissemination doctoral capstone projects demonstrating synthesis of in-depth knowledge in the focused area of study.
9. Supervise, mentor and communicates directly with students to establish high quality Doctoral Capstone experience and project and integrated curricular experience.
10. Establishes, communicates, and enforces Doctoral Capstone policies and procedures.
11. Collaborate and coordinate with students, clinical experts, and faculty to evaluate student performance and assigns grades for all Doctoral Capstone courses.
12. Assists with recruitment of highly qualified clinical experts, supervisors and organizations who represent diverse, quality practices and diverse populations.
13. Manages fiscal resources associated with the Doctoral Capstone Coordinator education program, under the supervision of the OT Program Director.
15. Teaches or co-teaches didactic courses related to his/her areas of expertise.
16. Establishes and implements a personal scholarly agenda.
17. Promotes and supports faculty and staff professional development, especially as it relates to Doctoral Capstone experiences and projects.
18. Serves on assigned committees and participates in university governance.
19. Promotes departmental involvement and service within the community.
20. Supports and helps plan collaborative and inter-professional education and service activities among faculty and students within the university and local community.
REQUIRED JOB KNOWLEDGE, SKILLS AND ABILITIES (DCC):

- Occupational Therapist with NBCOT certification
- Licensed and eligible to practice occupational therapy in the State of Washington
- Excellent communication, conflict management and problem-solving skills.
- Strong leadership skills and a vision for excellence
- Demonstrated skills in instructional technology
- Demonstration of ethical behavior in personal and professional life
- Successful completion of federal background check
- Evidence of active involvement in community and professional service
- Commitment to lifelong learning
- Experience and commitment for increasing effectiveness in establishing relationships and positive communications across multiple dimensions of diversity including, but not limited to, race, gender, physical limitations, or religious faith
- A demonstrated commitment to promoting diversity, equity and inclusion.
- A commitment to equal opportunity for all persons
- A personal commitment to the Christian faith and to the integration of faith and learning
- A commitment to the educational mission of Whitworth University as a Christian liberal arts university affiliated with the Presbyterian church

PREFERRED QUALIFICATIONS (DCC):

- Previous experience in the design and coordination of student evidence-based projects and research.
  - Previous teaching experience at the university level.
  - Experience supervising graduate students.

REQUIRED QUALIFICATIONS (DCC):

Earned clinical or post-professional doctorate degree in Occupational Therapy or related field (OTD, DrOT, DSc, EdD, ScD).

EXPERIENCE (DCC):

Three (3) years of post-licensure clinical experience as an Occupational Therapist
2. Academic Field Work Coordinator (AFWC) position summary:
The Academic Fieldwork Coordinator is a faculty member with an appointment in the Occupational Therapy Doctoral Program who has administrative reassigned time to supervise and mentor students in field placements. The faculty member also advises and teaches in the Occupational Therapy Program. Reporting to the Program Director of Occupational Therapy. The Academic Fieldwork Coordinator is a full participant in the success of the entry-level Occupational Therapy doctorate program and the fulfillment of the mission of the Occupational Therapy Program. Strong candidates should have experience in design and coordination of all fieldwork rotations, oversight of fieldwork relations and activities, oversight of fieldwork site selection and facility contracts, as well as conducting duties of scholarship and data management. Responsibilities include obtaining and maintaining clinical contracts with various healthcare facilities; working directly with OTD students to provide high quality clinical education experiences in a variety of settings; promoting excellence, integrity and service in all interactions.

RESPONSIBILITIES AND DUTIES (AFWC):
1. Obtains and maintains a sufficient number of fieldwork contracts with a variety of healthcare settings to provide adequate selection of fieldwork slots for every part-time and full-time fieldwork course required by OTD students.
2. Supervise, mentor and communicates directly with students to establish high quality fieldwork and integrated curricular experiences.
3. Establishes, communicates, and enforces OTD fieldwork policies and procedures.
4. Collaborates with clinical faculty to evaluate student performance and assigns grades for all clinical education courses.
5. Assists with recruitment of highly qualified fieldwork supervisors who represent diverse, quality practices and diverse populations.
6. Manages fiscal resources associated with the fieldwork education program, under the supervision of the OT Program Director.
7. Guides curriculum design, planning, scheduling, and outcome measures related to the fieldwork education component that promote reflective reasoning, evidence-based practice, and ethical excellence.
8. Guides strategic planning related to fieldwork education.
9. Teaches or co-teaches didactic courses related to his/her areas of expertise.
10. Establishes and implements a personal scholarly agenda.
11. Promotes and supports faculty and staff professional development, especially as it relates to fieldwork education.
12. Serves on assigned committees and participates in university governance.
13. Promotes departmental involvement and service within the community.
SCOTT HEALY & ASSOCIATES

14. Supports and helps plan collaborative and inter-professional education and service activities among faculty and students within the university and local community.

STARTING DATE: JULY 1, 2020

REQUIRED JOB KNOWLEDGE, SKILLS AND ABILITIES (AFWC):

• Occupational Therapist with NBCOT certification
• Licensed and eligible to practice occupational therapy in the State of Washington
• Minimum of 3 years of post-licensure clinical experience as an Occupational Therapist.
• Evidence of advanced credentials or expertise in an area of occupational therapy practice is preferred
• Excellent communication, conflict management and problem-solving skills.
• Strong leadership skills and a vision for excellence
• Demonstrated skills in instructional technology
• Demonstration of ethical behavior in personal and professional life
• Successful completion of federal background check
• Evidence of active involvement in community and professional service
• Commitment to lifelong learning
• A desire and commitment for increasing effectiveness in establishing relationships and positive communications across multiple dimensions of diversity including, but not limited to, race, gender, physical limitations or religious faith (evidence of experience preferred)
• A commitment to equal opportunity for all persons
• A personal commitment to the Christian faith and to the integration of faith and learning
• A commitment to the educational mission of Whitworth University as a Christian liberal arts university affiliated with the Presbyterian church

PREFERRED QUALIFICATIONS (AFWC):

• Five or more years of post-licensure clinical experience as an Occupational Therapist.
• Previous Academic Fieldwork Coordinator experience is preferred.
• Previous teaching experience at the university level.
• Experience supervising graduate students.
• A demonstrated commitment to promoting diversity, equity and inclusion.

REQUIRED QUALIFICATIONS (AFWC): Earned clinical or post-professional doctorate degree in Occupational Therapy or related field (OTD, DrOT, DSc, EdD, ScD).
Whitworth University: An Education of Mind and Heart

Whitworth University is a place of fearless intellect and unconstrained commitment to Christ. It is a place where rules are few, but personal discipline is great. Where answers aren’t given but conviction is found. Where chapel isn’t required, but it is often standing room only. Where students reach for their aspirations and pursue vocations in all parts of the globe. The sense of community runs deep. Faculty, staff, students and alums are dedicated to teaching, learning, questioning, growing and deepening their faith.

Nestled among 200 acres of stately pines, Whitworth University offers wide-open green spaces and first-rate educational facilities – right in the middle of one of the most scenic regions in the United States.

Spokane has a metropolitan population of more than half a million people, a thriving arts community, and recreational opportunities provided by mountains, lakes, rivers, and miles of hiking and biking trails. The city is large enough to have a vibrant downtown area with a riverfront park, yet small enough to avoid the heavy traffic associated with larger cities. The region enjoys four seasons with the associated outdoor activities (mountain biking, climbing, swimming, boating, snowmobiling and skiing, among others). Spokane is within 4-5 hours of three major national parks (Mount Rainier, North Cascades and Glacier) and the Canadian Rockies. Spokane International Airport offers direct flights to 17 destinations throughout the U.S.

Spokane houses excellent healthcare facilities as well as five universities and community colleges with a national reputation in healthcare education. The Spokane area has several outstanding school districts including the Mead School District in which Whitworth University is located. Besides the strong public schools, the area has a number of highly ranked private schools, faith-based schools, and schools that have developed specialized programs with an emphasis on STEM and entrepreneurial curriculum.

Spokane is a community with a growing multicultural population, in which 62 languages are spoken. The region has received recognition for the unique work being done to preserve the indigenous Salish languages. Several local organizations focus on cultural diversity, such as a chapter of the NAACP, the Hispanic Business/Professional Association, The Latino Hope Foundation, the Hispanic/Latino Resource Center and World Relief, to name a few. (For more information on Spokane, click here.)
Since 1890, Whitworth University, a private, residential, comprehensive, master’s-level, liberal arts institution affiliated with the Presbyterian church, has held fast to its founding mission to provide its students an education of mind and heart characterized by rigorous and open intellectual inquiry and the integration of Christian faith and learning. Anchored in the Reformed tradition and enriched throughout its history by strong evangelical and ecumenical currents, Whitworth’s mission is carried out by a diverse community of dedicated Christian scholars and staff members who are called to a variety of vocations to serve and support students. Whitworth believes the best learning occurs in the context of relationship – inside and outside of the classroom – where professors and staff members alike invest in the lives of students. Whitworth is committed to modeling the highest standards of integrity and fairness and being a trusted and valued member of the community. As Whitworth’s mission states, the university seeks to equip its graduates “to honor God, follow Christ and serve humanity.”

Whitworth University’s Vision for Health Sciences

Enrollment in the Whitworth Health Sciences Department has grown rapidly over the last decade; health science majors constitute the largest undergraduate population at Whitworth. Our graduates have strong performance and acceptance rates in post-baccalaureate programs across the country. Whitworth University aspires to prepare students with applied clinical instruction and an emphasis on interprofessional teamwork. The goal of interprofessional education is to develop clinicians who are ready to deliver highly collaborative healthcare across different professional settings.

The Doctoral Capstone Coordinator and Academic Fieldwork Coordinator will join the expanding health sciences programs (Master’s in Athletic Training and Doctorate of Physical Therapy) in designing a state-of-the-art program and facility to be a national leader in graduate interprofessional healthcare education.

Applications and Nominations

All correspondence relating to the positions of Doctoral Capstone Coordinator or Academic Field Work Coordinator at Whitworth University should be directed in confidence to the University’s executive search consultant:

Mr. Christopher S. Healy, Vice President
The full and complete application should contain the following information:

1. a letter of application addressing your qualifications for the position and interest in teaching at a Christian liberal arts university with an increasingly diverse student body,
2. curriculum vitae,
3. your teaching philosophy,
4. short personal essay describing your personal Christian faith. This essay is intended to be a statement in your own words that will help the committee to understand your interest in joining Whitworth’s community of Christian scholars. (Click here for guidance on writing the faith essay),
5. three most recent student feedback surveys,
6. names, addresses, email address and phone numbers of at least three academic references (one or more additional non-academic references who are able to speak to your qualifications for the position may also be included).

**DEADLINE:** Application Materials will be received until the position is filled. Initial screening of applicants will begin immediately.

*Whitworth University complies with all federal, state, and local nondiscrimination laws that are applicable to religious nonprofit institutions and does not engage in unlawful discrimination on the basis of race, color, national origin, age, sex, or disability. With our Christ-centered commitment to building a diverse community, the university encourages applications from populations underrepresented at Whitworth including members of racial/ethnic communities, women, and persons with disabilities.*