



POSITION TITLE: Interim Registered Nurse (40 hours/week)

DEPARTMENT: Health Center

REPORTS TO: Director, Student Health Services

SALARY GRADE/HIRING RANGE: 12/\$25.36-\$26.85/hour

FLSA DESIGNATION: Hourly; Non-exempt

POSITION SUMMARY:

As an interim, full-time position, the Registered Nurse (RN) provides emergency relief nursing coverage in the context of the COVID-19 pandemic and communicable disease management during Fall semester, 2021. The RN will provide patient care to Whitworth University Students, according to Standards of Nursing Conduct and the Nursing Practice Act of Washington State, local regulations, and University policies within their scope of certification and licensure. This position will end on May 15, 2022.

CORE RESPONSIBILITIES:

Provide Direct Health Care Services to WU Students (85%):

- Initiate the nursing process through Assessment, Nursing diagnosis, Planning, Implementation, and Evaluation.
- Perform health teaching in the clinical setting and advocate for health promotion.
- Triage patients appropriately and in a timely manner for care of urgent health needs.
- Provide clinical support for COVID-19 and other types of communicable disease management, including prevention, evaluation, screening, triage, clinical interventions, laboratory testing, facilitation of care coordination specific to identified communicable disease(s).
- Connect patients with need for emergency services to appropriate responders in an expedited manner.
- Ongoing communication with students regarding their status and reporting to the Nurse Practitioner.
- Maintain confidentiality and privacy of patient's medical record in accordance with the family educational rights and privacy act (FERPA), Health Insurance Portability and Accountability Act (HIPAA) and other applicable state and federal laws.
- Document nursing care provided, laboratory results, and patient's response to care via electronic health record and other applicable documentation methods in an accurate and timely manner.
- Administer immunizations and tuberculosis testing, in accordance with standing orders.
- Perform CLIA waived laboratory tests in house (strep, mono, etc.).
- Obtain laboratory specimens ordered by Nurse Practitioner/Outside Provider via appropriate route (phlebotomy, etc.) and process specimens to be sent to outside laboratory.
- Serve diverse university health population with respect and professionalism.

- Participate in travel clinic program.
- Some weekend and evening work required
- Other duties as assigned

Medical Supplies, Infection Control and Quality Control (10%):

- Monitor inventory and maintain supplies within accurate expiration dates.
- Monitor and maintain accurate vaccine refrigerator temperature and integrity of refrigerated vaccinations and medical supplies.
- Exam and storage room re-stocking of medical supplies
- Exam room, laboratory and common medical work space infection control
- Quality control of in-house laboratory test supplies and equipment
- Durable medical equipment loan program (i.e. wheelchairs, crutches)

Special Events - Flu Clinic and COVID-19 Vaccination Support (5%):

- Collaborate with the WSU School of Nursing students, Spokane Regional Health District and other community partners to administer flu and COVID-19 vaccinations to Whitworth students with the goal of decreasing the incidence of influenza and COVID-19 in the student population on campus.
- Work with clinical staff to ensure appropriate vaccine and necessary supplies are available
- Coordinate with clinical staff regarding scheduling of clinic dates and/or in-house administration of vaccines
- Coordinate with clinical staff regarding the procurement of necessary vaccines and supplies

KNOWLEDGE, SKILLS AND ABILITIES:

- Strong understanding of immunization recommendations for college population.
- Knowledge of common health conditions in the college population and how ambulatory care settings operate.
- Demonstrates knowledge of evidence-based nursing care of underrepresented racial and ethnic groups as well as LGBTQ+ populations.
- Solid understanding of covid-19 prevention, symptoms, medical monitoring, testing modalities, quarantine/isolation considerations, etc.
- Strong interpersonal skills with the ability to work effectively with others in a collaborative office environment and as a member of a team
- Telehealth and/or phone triage skills.
- Skilled at set up for assisting nurse practitioner with procedures and exams, such as intimate exams, skin biopsy, incision & drainage, cryotherapy, etc.
- Function independently with minimal supervision.
- Perform complex patient care with speed and accuracy in a fast-paced clinical environment.
- Electronic health record experience with a minimum of intermediate level of general computer proficiency (competency in Microsoft office suite, Microsoft teams, zoom, etc.)

MINIMUM QUALIFICATIONS:

- **Education:** B.S. Nursing
- **Experience:** Minimum of 1-3 year's registered nurse experience required, with ambulatory care, family medicine, urgent care and/or college health experience preferred.

- **Licenses/Certifications:** Active Registered Nurse License in WA State; CPR Certification; AED Certification
- A personal commitment to the Christian faith and to the integration of faith and learning
- Demonstrated growth in cultural competence, awareness of societal and structural inequities and proven experience in effectively establishing relationships and positive communications with students and other constituents across multiple dimensions of diversity including, but not limited to, race, gender, varying abilities, nationality, sexual orientation, gender identity, class or religious perspectives
- A commitment to the educational mission of Whitworth University as a comprehensive Christian liberal arts university affiliated with the Presbyterian church
- Perform nurse triage of a wide range of illnesses and medical concerns.
- Excellent phlebotomy skills, including processing of lab specimens, utilizing centrifuge, etc.
- Ability to perform in-house tests, such as mono, strep, urine dip, influenza, etc.
- Administer Tuberculin skin tests, intramuscular injections and subcutaneous injections.
- Adaptability and a positive attitude.

ADDITIONAL REQUIREMENTS: A background check, sexual misconduct check and confirmation of degrees earned will be required of the successful candidate. A resume, cover letter, faith statement, and names, addresses, and phone numbers of at least three (3) professional references will also be required.

Whitworth complies with all federal, state, and local nondiscrimination laws that are applicable to religious nonprofit institutions and does not engage in unlawful discrimination on the basis of race, color, national origin, age, sex, or disability. With our Christ-centered commitment to building a diverse and inclusive community, the university encourages applications from populations underrepresented at Whitworth including members of racial/ethnic communities, women, and persons with disabilities.