

# CAREER READINESS COMPETENCY REFLECTION

If you find yourself looking for a job or an internship, chances are you'll need to make yourself stand out against other applicants. This reflection is a great start - completing this reflection will help you:

- Highlight your competencies in cover letters and resumes.
- Exposes your abilities to meet potential employers' needs.
- Earn Career Competency Certification.

Read through each competency, and for each think of a job, internship, or career-related endeavor that helped you develop this competency and how.

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COMPETENCY	JOB DUTIES/ DESCRIPTION	HOW IT DEVELOPED THIS COMPETENCY
<b>Career &amp; Self Development</b>  Proactively develop oneself and one's career.		
<b>Communication</b>  Clearly and effectively exchange information.		
<b>Critical Thinking</b>  Identify and respond to needs.		
<b>Equity &amp; Inclusion</b>  Engage and include people from different local and global cultures.		

<p><b>Leadership</b></p> <p>Recognize and capitalize on personal and team strengths to achieve organizational goals.</p>		
<p><b>Professionalism</b></p> <p>Demonstrate effective work habits, and act in the interest of the larger community and workplace,.</p>		
<p><b>Teamwork</b></p> <p>Work effectively toward common goals, while appreciating diverse viewpoints and shared responsibilities.</p>		
<p><b>Technology</b></p> <p>Leverage technologies ethically to enhance efficiencies, complete tasks, and accomplish goals.</p>		