



## Guidance for Students Seeking an Independent International Internship

In accordance with the policies and risk management practices set forth by Whitworth University Academic Affairs, all students seeking to participate in an international internship ***not through one of Whitworth's sponsored study*** abroad ***programs/partners*** must complete the following required steps:

1. **Complete the Independent Internship Abroad application located on Whitworth's online study abroad portal:** [https://whitworth.via-trm.com/client/program\\_brochure/20034](https://whitworth.via-trm.com/client/program_brochure/20034)
2. **It is the student's responsibility to obtain any immigration document (e.g. visa, work permit) which may be required by the immigration authorities of the host country.**
3. **In order to earn academic credit for an independent internship abroad, students must complete the [Study Abroad Pre-Approval Form](#) and acquire all required signatures.**  
Whitworth University retains discretion over credit issuance and strictly prohibits credit issuance for internships conducted in countries with a **Level 4 Department of State Travel Advisory**. Learn more here: <https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html>

For further guidance regarding international internships and the steps above, please contact Nick McKinney: [nmckinney@whitworth.edu](mailto:nmckinney@whitworth.edu)

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