

## **What are my rights as a financial aid recipient?**

**You have the right to request the following information from the financial aid office:**

- What financial assistance is available, including information on all federal, state and institutional financial aid programs.
- How to apply for financial aid, the standards Whitworth uses to determine eligibility and information regarding deadlines.
- How the school distributes and disburses aid to students.
- What portion of the financial aid you must repay and the terms of, and schedules for, repayment.
- The terms and conditions of any employment that is part of the financial aid award.
- The criteria for maintaining satisfactory progress and how to re-establish eligibility if you have failed to do so.
- The cost of attending Whitworth University.
- The Whitworth University refund policy for students who withdraw.
- The availability of financial aid funds for study-abroad programs.
- Whitworth University's graduation, athletics and crime statistics.
- The way Whitworth provides for eligible Pell grant recipients to obtain or purchase required books and supplies by the seventh day of a payment period and how a student may opt out.
- That all electronic notifications also be sent in the form of paper.

Students also have rights under FERPA which are listed on:

<https://www.whitworth.edu/cms/administration/registrar/ferpa/ferpa-for-students/>

## **What are my responsibilities as a financial aid recipient?**

**As a financial aid recipient, you must:**

- Provide all required documents, including those required for verification, in a timely fashion.
- Register for the required minimum number of credits upon which your award was based (minimum for full-time undergraduates equals 12 credits).
- Provide the financial aid office with information on changes in your enrollment status.
- Inform the financial aid office of all outside or private scholarships that you will be receiving for this academic year.
- Provide the registrar's office with a change of address when necessary.
- Accept all responsibility for agreements you sign.
- Comply with deadlines.
- Understand and comply with Whitworth's policies regarding refunds, repayment and satisfactory academic progress.
- Complete exit counseling for federal student-loan programs before your departure from Whitworth.
- Check your Whitworth e-mail account every day.

### **FINANCIAL AID OFFICE**

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