

The Tuition Exchange Programs

Whitworth University participates in the Tuition Exchange Inc. program with various other universities and colleges around the globe. This program is available to dependents of staff and faculty who are full-time and dependent eligibility is at 100 percent. Following is a brief description of the program. Should you have any questions or need further information, please contact Heidi Petersen in the office of human resources at x3800 or hpetersen@whitworth.edu.

The Tuition Exchange Inc.

Summary

There are hundreds of participating colleges and universities. Eligibility of dependents is established by Whitworth University. The Tuition Exchange Scholarships are not guaranteed to applicants, they are competitive awards. Eligible dependents must apply for the scholarship through the website and have also applied for admission at the receiving institution.

Application Process

1. Approximately 12 months before you plan to enroll in college, contact Whitworth University's liaison officer Heidi Petersen at x3800 to confirm that you are eligible and that the institution's exchange program is operating without restrictions. Liaison officer authorizes eligibility and employee's student submits the scholarship application/certification form online at <https://www.tuitionexchange.org> to the institutions to which you have applied for admission.
2. The liaison officer at the institution at which you have applied will notify you that your scholarship application has been accepted or rejected by completing the online form. Emails will be sent to you and to the liaison officer at Whitworth University. If you have had no response by March 15, ask the liaison officer at your home institution to inquire about the status of your application.
3. Notification of your acceptance specifies your scholarship's value as well as the institution's charges for tuition and fees, room and board, and any limits on the duration of the scholarship. Be sure you understand any other charges for which you may be responsible, as well as any requirements you must meet in order to maintain your scholarship through graduation.
4. Notify your liaison officer if you accept or reject the scholarship and report the status of your enrollment each fall semester. If you

decide to withdraw or transfer to another institution, notify both the host and home school liaison officers promptly.

Most scholarships cover four years (eight semesters) of undergraduate education, but institutions have the right to limit the duration of a scholarship (e.g., two years of support or four semesters).

Students must meet the institution's standards for academic performance and personal conduct. The family member whose employment conveyed eligibility must continue to meet the employing home institution's eligibility criteria.

Most scholarships cover the full tuition but not all. They do not cover special fees, course overloads, or room and board charges. In cases where full tuition is not covered, the balance is the responsibility of the student/parent. Currently the value of undergraduate tuition exchange scholarships is non-taxable according to IRS Code.

Participating Members of the Tuition Exchange Program:

The current list of colleges can be found at tuitionexchange.org.
