

The Tuition Exchange Programs

Whitworth University participates in two programs of tuition exchange with various other universities and colleges around the globe. This program is available to dependents of staff and faculty who are full-time and dependent eligibility is at 100%. Following is a brief description of the programs and the participating colleges and universities. Should you have any questions or need further information, please contact Heidi Petersen in the Office of Human Resources, ext. 3800 or hpetersen@whitworth.edu.

The Tuition Exchange Inc.

Summary...

There are about 677 participating colleges and universities. Eligibility of dependents is established by Whitworth University. The Tuition Exchange Scholarships are not guaranteed to applicants, they are competitive awards. Eligible dependents must apply for the scholarship through Whitworth University and have also applied for admission at the receiving institution.

Application Process...

1. Approximately twelve months before you plan to enroll in college, contact the Whitworth University's liaison officer Heidi Petersen at extension x3800 to confirm that you are eligible and that the institution's exchange program is operating without restrictions. Liaison officer authorizes eligibility and employee submits the scholarship application/certification form online at tuitionexchange.org to the institutions to which you have applied.
2. The liaison officer at the institution at which you have applied will notify you that your scholarship application has been accepted or rejected by completing the online form. Emails will be sent to you and to the liaison officer at Whitworth University. If you have had no response by March 15, ask the liaison officer at your home institution to inquire about the status of your application.
3. Notification of your acceptance specifies your scholarship's value as well as the institution's charges for tuition and fees, room and board, and any limits on the duration of the scholarship. Be sure you understand any other charges for which you may be responsible, as well as any requirements you must meet in order to maintain your scholarship through graduation.
4. Notify your liaison officer if you accept, or reject, the scholarship, and report the status of your enrollment each fall semester. If you

decide to withdraw or transfer to another institution, notify both the host and home school liaison officers promptly.

Most scholarships cover four years (eight semesters) of undergraduate education, but institutions have the right to limit the duration of a scholarship. Ex: two years of support (four semesters).

Students must meet the institution's standards for academic performance and personal conduct. The family member whose employment conveyed eligibility must continue to meet the employing home institution's eligibility criteria.

Most scholarships cover the full tuition, but do not cover special fees, course overloads, or room and board charges. In cases where full tuition is not covered, the balance is the responsibility of the student/parent. Currently the value of undergraduate tuition exchange scholarships is non-taxable according to IRS Code.

Participating Members of the Tuition Exchange Program:

The current list of colleges can be found at tuitionexchange.org

Coalition for Christian Colleges and Universities

Summary:

There are around 100 participating members located nationwide. The program is open to dependents of full-time faculty, staff and/or administrators. Tuition Remission Scholarships, once granted, renew automatically for up to four years as long as the student remains in good standing with the receiving institution and at least one parent remains a full-time employee of a participating member college. Students receiving scholarships are charged normal fees for room, board, student fees and customary fees other than tuition.

Procedures:

1. Applicant students apply for admission directly to the institution of their choice in order to be considered for the Coalition's Tuition Waiver Exchange.
2. Only dependents of full-time faculty, staff and administrators, and their dependent(s) are at 100% eligibility, are eligible for involvement in the program.
3. Applicants should communicate their interest to Heidi Petersen, Ext. 3800, Whitworth University, department of Human Resources. A Tuition Waiver Exchange form will be completed and copies forwarded to the contact person at the 'receiving institution'.

4. Applicants are encouraged to seek outside financial aid in addition to applying for Tuition Waiver Exchange program.
 5. The Admissions Office of the receiving institution informs applicants of their admissibility; the contact person informs applicants of their acceptance or rejection regarding the requested tuition waiver.
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Participating Members:

Check with Heidi Petersen for the most recent updated list.
