

**Whitworth Bi-weekly Pay Period Transition
10-month employee FAQ
(Effective May 30, 2026)**

What changes should I expect?

10-month employees have typically started on August 1 and ended May 31. With the move to a bi-weekly pay period, those start dates and end dates will change each year.

Why would they change?

Benefits are calculated based on the number of pay periods worked, so it is important to adhere to the number of pay periods associated with your FTE. Because pay period start and end dates will fluctuate, your corresponding start and end dates will vary each year.

Start and end dates for the next 3 years are as follows:

- 26-27 (Classes begin Sept 9, commencement is May 23)
 - July 27-May 23
 - Aug 3-May 30
 - August 10- June 7
 - August 17-June 13
- 27-28 (Classes begin Sept 8, commencement is May 21)
 - August 2- May 28
 - August 9-June 5
 - August 16- June 11
 - August 23-June 18
- 28-29 (classes begin Sept 6, commencement is May 20)
 - July 31-May 27
 - August 7- June 3
 - August 14- June 10
 - August 21- June 17

How do I know my start and end dates each year?

You'll need to work with your supervisor and decide which timeframe best fits the needs of your responsibilities and communicate that with HR.

I have more questions. What should I do?

Set up a time with HR to go over questions that are more specific to your position. We would suggest bringing your supervisor to any meetings, so everyone is on the same page.