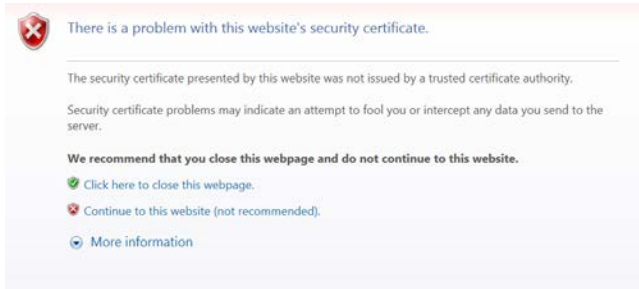


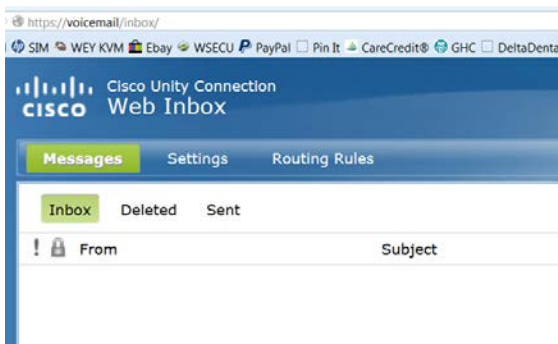
How to Reset Your Voicemail PIN

1. Login to your personal voicemail Web Inbox:
<https://voicemail/inbox> (Use the same login as your PC. Ignore the certificate warning and select “Continue to this website.”)

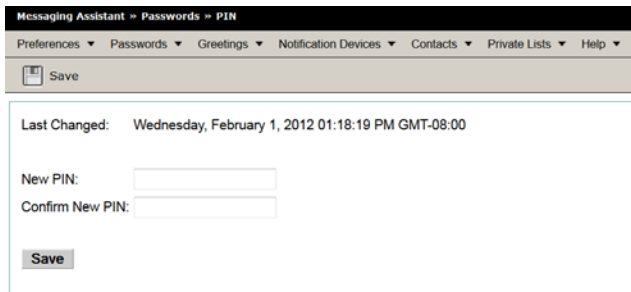


You can trust all Whitworth webpages, but since we sign our own certificates Microsoft does not recognize them, thus the warning message).

2. Once logged in, click on the big “Settings” button on the topmost menu.



This will open a separate webpage/tab for the Personal Communications Assistant:



3. From the “Passwords” dropdown menu, select “Change PIN.” Feel free to explore all the other options; there are a lot of useful settings you can control with the Personal Communications Assistant.