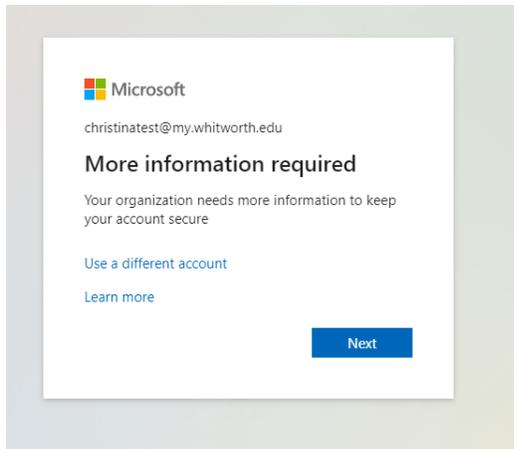
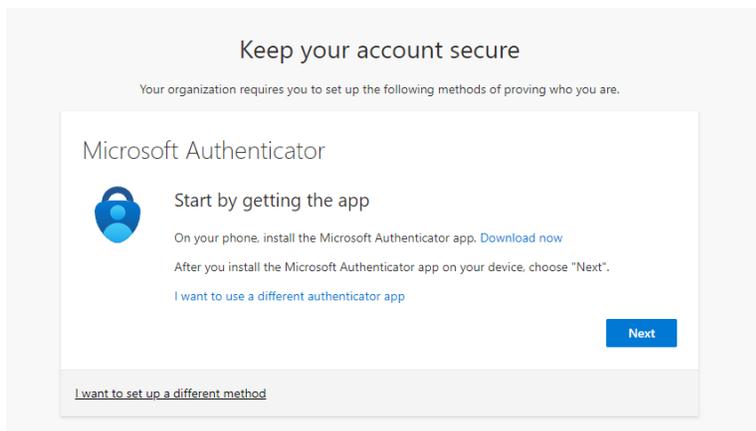


Whitworth Alumni Email for Life: Enrollment Instructions

After logging into the O365 portal, you will see the following prompt for more information. Click **Next** to begin the MFA enrollment process.



It is highly recommended to use the authenticator app. You can download Microsoft Authenticator or use another app of your choice.



Follow these guidelines and the on-screen prompts on your phone and select **Add a work or school account**. Then choose the option to scan a QR code.

Keep your account secure

Your organization requires you to set up the following methods of proving who you are.

Microsoft Authenticator



Set up your account

If prompted, allow notifications. Then add an account, and select "Work or school".

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[I want to set up a different method](#)

Scan the code into the authenticator app and click next

Keep your account secure

Your organization requires you to set up the following methods of proving who you are.

Microsoft Authenticator

Scan the QR code

Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app with your account.

After you scan the QR code, choose "Next".



Can't scan image?

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[I want to set up a different method](#)

Microsoft will provide you with a two-digit code—enter it in the authenticator app to approve the MFA request.

Keep your account secure

Your organization requires you to set up the following methods of proving who you are.

Microsoft Authenticator



✔ Notification approved

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[I want to set up a different method](#)

Click **Done** to complete enrollment and access your account.

Keep your account secure

Your organization requires you to set up the following methods of proving who you are.

Success!

Great job! You have successfully set up your security info. Choose "Done" to continue signing in.

Default sign-in method:



Microsoft Authenticator

Done