



Registrar's Office Diploma Re-Order Form

Current Legal Name: _____

All Previous Names: _____

Phone Number : _____ Student ID Number or SSN: _____

Name as You Wish It to Appear on Diploma: _____

Graduation Year: _____ Degree Granted : _____

Diploma Mailing Address:

Street: _____

City: _____ State: _____ Zip: _____

Student Signature: _____ Date: _____

The cost of a reprinted diploma is \$20.00. Please include cash, a check made out to Whitworth University, or credit card information.

Diploma reprint requests take approximately 10 business days to process. Satisfactory arrangement must be made for all previous financial obligations to the university. A rush order option is not available.

Reprint diplomas include the signatures of the current Whitworth University president and Board Chair. Reprint diplomas do not majors, tracks/concentrations, or minors.

Any special processing instructions must be submitted with this form.

Please return this form to:

Whitworth University
Registrar's Office
300 W Hawthorne Road
Spokane, WA 99251

Fax: 509.777.3296

Do not email this form to the Registrar's Office.

Payment Information:

Due to Payment Card Industry regulations, we cannot accept credit card information by email. If you wish to pay with a credit card, please mail or fax form.

Cash: _____ Check: _____

Card No: _____ - _____ - _____

Exp. Date: _____ / _____ 3-Digit CVV Code: _____

Billing Zip Code: _____