



TITLE: Custodian I

POSITION: Full-time, 12 months per year, overtime eligible

COMPENSATION: \$16.50 per hour with full benefits package

Bring your attention to detail and caretaking skills to Whitworth University as a Custodian I. The Custodial Services team is responsible for keeping our beautiful campus, clean and orderly for our students to learn and grow. Your contributions will include a wide variety of custodial services.

You will receive a competitive benefits package including:

- Medical plans starting at \$20 per month
- \$1,000 Health Reimbursement Account
- Dental plans starting at \$0 per month
- FREE tuition for you, & discounts of up to 100% for your spouse & eligible dependents
- FREE gym membership for you, your spouse & eligible dependents
- 8% employer paid retirement contribution
- Paid vacation, sick leave, and community service leave
- 17 paid holidays
- Life insurance/Long-term disability
- Employee Assistance Program

CORE RESPONSIBILITIES:

- Cleaning responsibilities include but are not limited to: vacuuming, buffing, stripping, waxing, carpet care, and polishing in various buildings including administrative, academic, resident halls, athletic facilities, theme houses, etc.
- Move furnishings, equipment and other items as required.
- Shovel snow and remove ice from sidewalks up to 20 feet from building entrances.
- Maintain inventory levels
- Identify and submit work orders through electronic and/or written documentation
- Communicate daily assignments to student workers who may work in your building.
- Provide strong customer service to all constituents of Whitworth University such as students, employees, guests and vendors.
- Other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

- A high degree of integrity and trustworthiness.
- The willingness and availability to work an evening and or weekend shift.
- Ability to use a variety of cleaning supplies, materials, and equipment to perform the required duties.
- Working knowledge of custodial methods and the proper use of supplies, materials and equipment.
- A positive and professional attitude as a member of the Custodial Services Team.
- Flexibility and curiosity to learn new tasks and procedures.
- Capable of working independently with little direct supervision.
- A commitment to the application of safe work practices in all working environments.

MINIMUM QUALIFICATIONS

- Education: High school diploma or GED
- A personal commitment to the Christian faith and to the integration of faith and learning.
- A commitment to the educational mission of Whitworth University as a Christian liberal arts university affiliated with the Presbyterian church.
- A commitment to diversity, equity and inclusion.
- Physical ability to perform all duties of the position with or without an accommodation, including lifting and pulling up to 50 lbs.

PREFERRED QUALIFICATIONS

- Six months experience in building or institutional custodial work, preferred.
- A valid driver's license
- SDS knowledge preferred (OSHA on how to properly handle and use cleaning chemicals)

ADDITIONAL REQUIREMENTS

A background check, sexual misconduct check and post hire physical will be required of the successful candidate. A resume, cover letter, faith statement, and names, addresses, and phone numbers of at least three (3) professional references will also be required. **All Whitworth University employees are required to comply with the university's COVID-19 vaccination policy.**

About Whitworth:

Founded in 1890, Whitworth has consistently ranked among the top regional colleges and universities in the West. Whitworth University has an enrollment of more than 3,000 students and offers more than 100 undergraduate and graduate degree programs. With strong liberal arts undergraduate and graduate programs, Whitworth unites a robust commitment to Christian mission and service, academic rigor and care for students.

Whitworth University's 200-acre campus of red-brick buildings and tall pines offers a beautiful, inviting and secure learning environment. More than \$125 million in campus improvements have been made in recent years.

A community of committed Christian faculty and staff employees carries out the university's mission "to provide its diverse student body an education of the mind and heart," equipping its graduates "to honor God, follow Christ and serve humanity."

Whitworth complies with all federal, state, and local nondiscrimination laws that are applicable to religious nonprofit institutions and does not engage in unlawful discrimination on the basis of race, color, national origin, age, sex, or disability. With our Christ-centered commitment to building a diverse and inclusive community, the university encourages applications from populations underrepresented at Whitworth including members of racial/ethnic communities, women, and persons with disabilities.